

## Arrangements for full re-opening of Greenslade Primary School 8<sup>th</sup> March 2021

Our strategy to keep our community safe is based on three elements.  
We will strive to prevent the spread of disease by:

- Limiting contacts between people.
- Increasing programmes of cleaning and hygiene.
- Responding quickly to illness and possible cases and outbreaks.

We will constantly monitor, review and respond to the situation and adapt the plans and actions we are taking accordingly. We will therefore constantly make professional judgements about the safety of our children and our community and adapt our practice in light of this. We will follow the appropriate advice from the various experts in their fields.

All staff are now undertaking twice weekly Rapid Airflow Covid 19 tests.  
Our Risk Assessments are in place and constantly under review.

- From March 8<sup>th</sup> 2021 all of our classes will return to school.
- Classes will, once again, become bubbles with allocated staff associated with each class. There will be restricted mixing and limited overlap of people between the bubbles.
- Attendance at school becomes compulsory again on March 8<sup>th</sup> 2021.
- There will be a staggered start to the day with different classes arriving at different times, between 8:45 and 9:30.
- There will be a staggered end to the day with different classes leaving school at different times, between 3pm and 3:45.
- Where there are siblings in different classes we ask that children are brought to school at the time of the earliest class to maximise learning times. Children will be supervised in the playground until their own classes go into school.
- Individual arrangements will be in place to collect siblings at the end of the day.
- We will use all four gates to reduce the “gathering” of people outside the school. Each class will be allocated the same gate for both dropping off and collection.
- There will be staggered use of bathrooms.
- There will be staggered use of the playground which has been dissected into four quadrants.
- A programme of regular hand hygiene will be organised. Required resources will be in place. This will include soap and warm water as well as hand sanitizer. We will keep reminding children how to wash their hands thoroughly. We will use images and power points we have previously used. The ongoing programme of hand hygiene is a vital aspect of the strategy to keep our community safe.
- We have installed additional sinks in the playground and outside toilets to ease the use of the basins and taps inside school.
- Children will be constantly trained to ensure they understand how they need to respond if they cough or sneeze.
- Additional tissues and extra bins have been purchased to help with this.
- There will be staggered use staff rooms.
- Staff will be expected to only have contact with people within their bubble unless it is absolutely necessary to speak with a person from a different bubble. Social distancing should be maintained in these circumstances.
- Even within their bubble, staff will be expected to keep to social distancing requirements.

- There will be a constant programme of cleaning of the premises in between bubble usage (additional ten hours of contract cleaning staff per day).
- As children enter the premises we will use hand sanitizer to clean their hands.
- As children enter the building all classes will wash their hands using soap and warm water.. Some indoors and some outside. LSAs or cleaners from each class will wipe the sinks in between each bubble has used them.
- Parents and Carers will not be allowed to come onto the premises without a prearranged appointment.
- Parents and Carers should only bring their child to school at the time they have been allocated to reduce the amount of contact at the school gate.
- As far as possible adults should not congregate near the school and should always keep to national social distancing requirements.
- Parents and Carers have been requested to wear masks or face coverings when they drop off or collect their children.
- Families coming to school using public transport should inform the school of this fact. We must then give chance to throw away or bag up masks.
- **Children are required to wear school uniform.**
- **On PE days children should wear their PE kit all day to reduce any concerns about changing or having different sets of clothes in school.**
- **PE equipment will be cleaned thoroughly after each use.**
- **Children will need to bring a packed lunch as we will not be cooking on the premises.**
- Families receiving Free School Meals and children in Reception, Year 1 and Year 2 who automatically receive Universal Free School Meals will be given supermarket vouchers to enable them to purchase their packed lunch meals.
- Any skin to skin contact such as handshakes will be discouraged.
- Children will be taught and regularly reminded of all the precautions we need to take.
- Staircases and corridors (as much as possible) will be one way.
- Lunchtimes and playtimes will be staggered to reduce the amount of contact between children.
- Children in Reception and Key Stage 1 will use the hall, in their restricted bubbles, and with staggered timetables in place.
- Children in Key Stage 2 will eat in their classrooms, which will be subsequently cleaned before the afternoon learning session.
- The playground will be segregated into four bubbles to reduce the amount of contact between children.
- No resources will be used at lunchtime to reduce the need to clean equipment.
- The amount of cleaning across the school has been enhanced and ten additional hours each day have been allocated to ensure the school is constantly cleaned and kept as hygienic as possible.
- PPE and resources have been purchased to allow the safe application of First Aid and nappy changing as required.
- Children from different bubbles will need to share the same bathroom. These facilities will be supervised and cleaned regularly as part of our enhanced cleaning programme.
- Social distancing for all of our children and particularly our younger children will be very difficult to enforce or guarantee at any time.
- We will work toward children "social distancing" as much as possible but we will be less able to ensure this in the playground compared to the more formal classroom setting.

- Members of the SLT will be outside to supervise at break times and at the start and end of the day.
- All resources and areas of the school will be segregated so that a limited number of people use them. They will be cleaned at the end of each session and throughout the day as frequently as possible.
- In Key Stage 1 and 2, each child will have their own individual set of resources including trays and pencil cases for their own daily uses.
- When required and instructed by staff, children can move seats in their class and take their trays with them to their new seat for a new learning session. The seats and tables will be cleaned in between uses.
- Teachers will teach from the front, two metres away where possible, but can have “guided groups” in the front row or two sets in the front row.
- Staff will need to be constantly vigilant of social distancing expectations and use their professional judgement but can teach small groups less than 2 metres apart where this is necessary. This is particularly the case for our younger children.
- Where possible though, staff should stand behind and above children if giving individual advice to reduce the exchange of breath particles.
- Lunch boxes will be stored in the classroom or just outside.
- Mid-morning snacks can be taken out of lunchboxes and put in trays when children come in at the start of the day.
- Parents and Carers do not have to provide any school based resources other than a bottle of water.
- Children can bring in a bag and take home a reading book.
- Homework will be set but teachers will be aware of the requirements of the tasks so that photos of projects etc will be taken and emailed in rather than children bringing in large models.
- Reading Books must stay in the class bubble and be sprayed clean once a week.
- Maths equipment such as Dienes counting sets will be sprayed between uses. Whole boxes will be sprayed and resources mixed around.
- EYFS will limit toys and resources that are put out. These resources will be regularly cleaned and tumble dried as required.
- A range of cleaning resources will be used including a steam cleaner to ensure equipment is safe for use.
- Children in KS 2 are welcome to bring in a morning break-time snack (**fruit only**). We will provide a fruit snack for N, R and KS1.
- Each class will have a red First Aid Bag with basic resources, asthma pumps epipens etc. The class LSA and meals supervisor will be responsible to taking out and collecting the red First Aid Bag and ensuring it is with the class at all times. Class LSAs will be responsible for the majority of the minor First Aid.
- LSAs will be responsible for checking that their “red bag” is topped up with PPE and general First Aid equipment. The LSA is responsible for re stocking the bag.
- The classrooms will be set up in line with Government guidelines and requirements.
- From Year One upwards tables will be facing forward to avoid “face to face” contact between children.
- The current advice on face coverings is that children in primary schools in London do not have wear them. The Risk Assessment and Action Plan means that even our corridors and stairs will not become congested so face coverings will not be required here, even by staff.
- Significant amounts of PPE has been purchased should this advice and guidance change.
- Windows and doors will be kept open to increase ventilation.
- **If a child is unwell it is vital that they are kept at home.**

- **If a child shows the symptoms of Covid 19, then they should be taken for a Corona Virus Test and kept at home until the outcome is known. Families will need to call 111 and then 119 for advice and to book a test.**
- If a child becomes unwell whilst in school we have an action plan in place to manage the situation until they are collected and taken home. Children will be supervised by a member of staff but isolated until they are collected in the room at the the back of the hall. This room and anywhere else the child has visited will be thoroughly cleaned.
- If a child is showing symptoms of Covid 19 whilst in school we will contact Parents and Carers immediately. Families will be advised to call 111 and then 119 for medical advice and then to book a test.
- Children should be isolated until the outcome of the test is known.
- The school will record people the bubbles come into contact with. There is a signing in sheet on the wall outside each room.
- We will collect the phone number of visitors to aid the track and trace system should this be required.
- If the test comes back as negative children can stop self-isolating as long as they feel well and they do not have Covid 19 symptoms. If they continue to have symptoms then they should continue to be isolated.
- If a test comes back as positive then the child should self-isolate for a further 10 days and everyone in the household should self-isolate for 10 days.
- If a child or a member of their family tests positive for Covid 19 then the Local Health Protection Team will be informed and we will follow their guidance as to who needs to be isolated and not come into school. Those people who have been in close contact will be asked to self-isolate for 10 days. The Health Protection Team will decide who has been in close contact following conversations with the school and the family. A close contact includes being 2 metres away, face to face, for 15 minutes or 1 metre away for 1 minute.
- A close contact also includes someone you have had skin to skin contact with, or someone who has travelled in a car with.
- **To help keep our community safe, it is absolutely vital that all of our families follow all of the social distancing expectations and all of the measures put into place by the Government to help prevent the spread of the virus.**
- **If a member of our community has been advised by a medical practitioner that they need to take a test for Covid 19 then it is vital that they do so and isolate until the outcome of the test is known. If the test is returned as positive then the NHS advice must be followed in order to help keep our community safe.**
- **As a school, we are doing all we can but we will rely on Parents and Carers and families to follow all of the expectations in order to prevent us going into lockdown again.**

*David Ashley* Headteacher. March 2021.