

Greenslade Primary School Admissions Statement

September 2020

The Covid Pandemic has meant that some of these procedures may be altered slightly but our aim is to get back to normal as soon as we can.

We follow the Local Authority procedures and policies for admissions to our school. Please visit the Royal Borough of Greenwich Admissions website for full details and procedures for how to apply for a place at Greenslade Primary School.

We will support parents and carers in every way we can to help them make the right decisions for the choice of school for their child. The Headteacher is always keen to show parents and carers around our school and regular tours are arranged for Nursery, Reception and "in-year admissions". Please contact our school office for a list of dates and times of these visits.

If you have been informed by Royal Greenwich Admissions that your child has been allocated a place at our school please phone the school in order to arrange a visit. We will support you in completing the appropriate forms and ensure you get the opportunity to meet the Headteacher, have a tour of the school, meet your child's new teacher and discuss any specific requirements that need to be put into place. We have a very supportive integration programme (including a range of visits and meetings) during the Summer Term if your child is due to join us in Reception in September. We try to support new children joining us "mid year" as much as we can, and our aim is to admit children as soon as it is appropriate to do so.

Once your child has been allocated a place at our school we will organise a tour as well as a meeting with the Headteacher and Classteacher. We believe that this is a vital meeting so that we can share as much information about each other as possible. The more we know about your child and the more you know about the school the smoother the transition and integration is.

Nursery Admissions

We organise our own admission arrangements into our Nursery. We have two sessions each day, one in the morning and one in the afternoon with up to 25 children in each. Entrance to our Nursery happens at various points throughout the year and we use the same admissions criteria as the Local Authority use for our Reception Class.

We ask parents and carers to fill out our Nursery Admission forms when a child is two and half and their names are added to our waiting list. Normally children start with us in the term after their third birthday. We offer places using the admissions criteria as and when spaces become available. Parents are asked to express a preference for a morning or afternoon place but in order to allow an equal balance of children in each session we make the final decision on which session is allocated. We are exploring options for 30 hour provision; please speak with a member of the office staff for details.

We have "stay and play" sessions for children and their parents and carers which really support integration into our Nursery.

We are very aware of how important starting at a new school is so please come and talk with us if you need any clarification about this process.